

# Czech Aikido Association Aikikai of Czech Republic

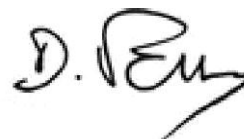
## Technical Rules

Version approved by the CAA TC on 24<sup>th</sup> July 2006

Version approved by the CAA TC on 16<sup>th</sup> April 2011



CAA President



CAA TC Director

## CAA Technical rules

CAA technical rules (CAA TR) issued by CAA TC.

### Contents:

- Article 1 CAA Teachers' Community (CAA Shidosha-Kai)
- 1.1 CAA Technical Commission Director (CAA TC Director)
  - 1.2 CAA Technical Commission (CAA TC)
  - 1.3 CAA Shidosha-Kai (Shido-in, Fuku-Shido-in)
  - 1.4 Examination Committee for Dan Aikikai grades (CAA ECD)
  - 1.5 CAA Examinators (CAA Ex)
- Article 2 CAA Examinations
- 2.1 CAA Examination Rules
  - 2.2 Applications for CAA examinations
  - 2.3 Payment and Registration
  - 2.4 Responsibility of Examiner
  - 2.5 Examinations of CAA members abroad
  - 2.6 Obligatory clothing for CAA examinations
- Article 3 CAA Tutorials System
- 3.1 The definition of the concept
  - 3.2 National and Regional CAA Tutorials
  - 3.3 Administration of CAA Tutorials
  - 3.4 Other Activities
- Supplement no. 1 Examinations Programme (6<sup>th</sup> Kyu – 4<sup>th</sup> Dan Aikikai)*
- Supplement no. 2 Minimum requirements for Examinations*
- Supplement no. 3 Financial Agreement – CAA Tutorials*

### FORMS

- *Application list of the candidates*
- *Request for Regional CAA Tutorials and Examinations*

## **Article 1      CAA Teachers' Community (Shidosha-Kai)**

### **1.1      CAA Technical Commission Director (CAA TC Director)**

- 1.1.1 CAA TC Director is appointed by the highest authority of the organization which is CAA General Assembly (CAA GA).
- 1.1.2 CAA TC Director is an executive function that includes performing the following tasks:
- being the main CAA teacher on national (international) level (National Tutorials, Winter and Summer School, Shidosha-Kai)
  - establishing and directing CAA Technical Commission
  - establishing and directing CAA Shidosha-Kai
  - leading the Examination Committee for Dan Aikikai grades
- 1.1.3 CAA TC Director proposes the configuration of CAA TC from Shidosha-Kai members.
- 1.1.4 CAA TC Director proposes the Secretary of Technical Commission (CAA TCS).

### **1.2      CAA Technical Commission (CAA TC)**

- 1.2.1 CAA TC is an indispensable CAA body.
- 1.2.2 CAA TC is the body which organizes all technical activities within CAA, it solves all technical aspects of aikido and it is responsible namely for:
- teaching on national and international level
  - creating CAA Technical Rules
  - examinational system and examinations
  - assigning a suitable person to the function of "Person in Charge" of Aikikai Foundation within the Examination Committee for Dan Aikikai grades
  - assigning suitable persons to functions within CAA Shidosha-kai (Fuku-Shido-in, Shido-in, examination commissioners within CAA clubs, teachers and examinational commissioners for CAA Regional Tutorials).
- 1.2.3 CAA TC together with the leadership of CAA makes out the *Supplement no. 3 – Financial Agreement – CAA Tutorials*.
- 1.2.4 CAA TC works (meets once a year at least) and makes decisions in the configuration as follows: CAA TC Director, CAA TC Secretary, members of CAA TC in odd number.
- 1.2.5 CAA TC can be extended for CAA other TC advisors, who participate on all work and proceedings of CAA TC with an advisory vote, that means without decision-making power.
- 1.2.6 Any proposal brought up within the CAA TC proceedings is subject to democratic voting after having been discussed. In case of equal numbers of other votes, CAA TC Director has the right of the decisive vote.
- 1.2.7 In case of absence of CAA TC Director the other members of the CAA TC cannot make any own decisions except the situation when his disablement is longer than 6 months. CAA TC proceedings can undergo in absence of CAA TC Director if being consulted in written form (by letter, fax, e-mail). Decisions of CAA TC are then presented as its homogenous view in written form signed by CAA TC Director.

1.2.8 CAA TC Secretary's main job is to help CAA TC Director, especially with his administrative work (keeping the lists and tally sheets of examinations, collecting information and materials for preparation of tutorials, mailing CAA TC materials) and coordinating CAA TC members' work. On the basis of a proposal put forward to CAA General Assembly he (CAA TCS) can be elected as a regular member of the CAA Board, who represents CAA TC in proceedings, co-ordinates and interconnects work of CAA TC and CAA Board.

1.2.9 Other CAA TC members' work is to stand in for CAA TCS if necessary.

### **1.3 CAA Shidosha-Kai (Shido-in, Fuku-Shido-in)**

1.3.1 Shidosha-Kai is the community of CAA-teachers, directed by CAA TC Director. Its goal is to spread understanding of the didactic system and raising good CAA teachers.

1.3.2 The membership in CAA Shidosha-Kai is cost-free and voluntary, members sign appropriate contracts.

1.3.3 Each CAA member may become a member of Shidosha-Kai, if he has successfully passed the 2<sup>nd</sup> Dan examination and expressed interest in membership in Shidosha-Kai, but only if he proves continuous and active work in and for CAA. The candidate must apply in written form towards CAA TC. The membership and the titles have to be approved every year by CAA TC at the occasion of annual Shidosha-Kai CAA meeting and after they are published on CAA website.

1.3.4 Titles given to Shidosha-Kai members are:

*Shido-in* = from the 4<sup>th</sup> Dan

*Fuku-Shido-in* = from the 2<sup>nd</sup> Dan to the 3<sup>rd</sup> Dan

1.3.5 The Shidosha-Kai titles with all consecutive rights and duties are valid only within CAA.

1.3.6 Duties of Shidosha-Kai members are:

- a) to carry on intensive training, to bring themselves to a better technical level (didactic system, Examination Program etc.)
- b) to take part in CAA Tutorials (NT, RT and especially SS) and Shidosha-Kai trainings and meetings
- c) to supervise the observation of CAA Basic Documents (esp. CAA TR) in their own clubs which is the matter of great moral responsibility.

1.3.7 Every Shido-in or Fuku-Shido-in from the 3<sup>rd</sup> Dan approved by CAA TC may become a teacher and an examinational commissioner of CAA at CAA Regional Tutorials in CAA clubs. TC CAA announces the valid list of CAA's teachers and examinational commissioners at the occasion of annual Shidosha-Kai CAA meeting and after it is published in the form "Request for a CAA RT" on CAA website.

1.3.8 If the title holder gives up practicing Aikido, or he ceases being a CAA member or a member of Shidosha-Kai, the title loses its validity.

1.3.9 CAA TC may withdraw the titles in case of not performing the duties of CAA Shidosha-Kai member or repeated acting against CAA Basic Documents (esp. CAA TR).

## **1.4 The Examination Committee for Dan Aikikai Grades (CAA ECD)**

- 1.4.1 CAA ECD established with the recognition of Aikikai Foundation has appropriate and exclusive authority for Dan Aikikai grades examinations.
- 1.4.2 CAA ECD works twice a year at CAA Summer School and Winter School in the only possible configuration:
- the head of the committee, a person charged by CAA as the CAA TC Director
  - the assistant of the committee, a person charged by CAA as a “Person in Charge” for Aikikai Foundation, who has to be the 4<sup>th</sup> Dan Aikikai holder at least
- 1.4.3 In the case of legitimate absence of one of the mentioned members of CAA ECD, and after mutual agreement, the second member of the CAA ECD can summon “ad hoc” at least two substitutes from the CAA Shidosha-Kai ranks, who are at least 4<sup>th</sup> Dan Aikikai holders.
- 1.4.4 Executing Dan Aikikai examinations for CAA members in abroad is the matter of agreement between both appointed members of CAA ECD.
- 1.4.5 Exclusively both appointed members of CAAECD then sign the appropriate forms and Aikikai Foundation passes.

## **1.5 CAA Examinators (CAA Ex)**

- 1.5.1 Only CAA Shidosha-Kai Members may become CAA Ex:
- *the 2<sup>nd</sup> Dan Aikikai holder / Fuku-Shido-in*
    - 6<sup>th</sup> to 5<sup>th</sup> Kyu in his/her own club
  - *the 3<sup>rd</sup> Dan Aikikai holder / Fuku-Shido-in*
    - 6<sup>th</sup> to 3<sup>rd</sup> Kyu in his/her own club
    - 6<sup>th</sup> to 5<sup>th</sup> Kyu at CAA RT
  - *the 4<sup>th</sup> Dan Aikikai holder / Shido-in*
    - 6<sup>th</sup> to 2<sup>nd</sup> Kyu in his/her own club
    - 6<sup>th</sup> to 3<sup>rd</sup> Kyu at CAA RT
    - CAA ECD can invite him/her to assist at the occasion of the examination for dan Aikkai done by a member of his/her CAA club
  - *the 5<sup>th</sup> Dan Aikikai holder / Shido-in*
    - 6<sup>th</sup> to 1<sup>st</sup> Kyu in his/her own club
    - at CAA RT usually – 6<sup>th</sup> to 2<sup>nd</sup> Kyu / for 1<sup>st</sup> Kyu with the agreement of CAA TC Director in case of a justified reason
    - he/she may be the member of CAA ECD for 1<sup>st</sup> to 4<sup>th</sup> Dan Aikikai
- 1.5.2 The CAA TC Director is authorized to examine for all Kyu grades (for 1st Kyu usually only during SS or WS CAA) on his tutorials within CAA. For ensuring the examinations he can establish examination committees made up “ad hoc” from CAA Shidosha-Kai ranks, however, the 3rd Dan Aikikai holders at least.
- 1.5.3 The CAA Shidosha-Kai member submits his application to the CAA TC to become an examiner in his/her club only through the Dojo Responsible. He/she is authorized to examine only up to the grade which is assigned to him/her by his/her Head of Dojo and according to CAA TR.
- 1.5.4 Members of CAA clubs without their own CAA Ex may do the Kyu grade examinations during tutorials of CAA TC Director or during CAA RT. They may also ask the CAA TC to assign an external examiner for them.

- 1.5.5 The CAA Examiner's title is valid only within the CAA and within the time limit set by CAA TR.
- 1.5.6 Circumstances that may (according to CAA TC consideration) cause the loss of the examination commissioner's title:
- a) the loss of Shido-in / Fuku-shido-in titles or serious error during the work
  - b) repeated absence in the CAA Shidosha-Kai meetings and Shidosha-Kai tutorials
  - c) repeated absence in the CAA Summer Schools & CAA National Tutorials lead by members of TC CAA

## **Article 2 CAA Examinations**

### **2.1 CAA Examination Rules**

- 2.1.1 All CAA members (but only CAA members) can take part in the examinations.
- 2.1.2 Examinations Programme (from the 6<sup>th</sup> Kyu up to the 4<sup>th</sup> Dan Aikikai) which was introduced by former CAA Technical Director Masatomi Ikeda Shihan and which is the basis for any examination within CAA is published by CAA TC (*Supplement no. 1 / Examinations Programme (6<sup>th</sup> Kyu – 4<sup>th</sup> Dan Aikikai)*).
- 2.1.3 Minimum requirements for CAA examinations have been published by CAA TC as *Supplement no. 2 / Minimum requirements for Examinations*.
- 2.1.4 The regular examinations can only be taken as described in CAA TR. Exceptions regarding article no. 2.1 can only be made by CAA TC.

### **2.2 Applying for examinations**

Applications for Examinations have to be sent by the Dojo Responsible towards CAA TC Secretary and arrive there:

- 2 weeks before examination for Kyu-Grades
- 2 months before examination for Dan Aikikai Grades

### **2.3 Payment and Registration**

Payments for the examinations (more detailed in CAA ER) have to be done right on the spot and in advance. Registration in the Aikido-passport is made by the examination commissioner on the spot immediately after the examination. CAA TC Secretary registers all candidates and all examinations with data acquired from CAA Ex and then he passes the lists of candidates with their payments to the treasurer for his tally records.

### **2.4 Responsibility of the CAA Examinators**

The responsibility of the examiner is to check the candidate's membership in CAA, the correct amount of payment and its passing to the treasurer (if not done by the Dojo responsible) and immediate passing the information to the CAA TC Secretary.

## 2.5 Examinations of the CAA members abroad

Examinations abroad are possible only with the written agreement of CAA TC under the following conditions:

- the Examination can only be made within Aikikai Foundation System (Hombu Dojo)
- the candidate is living abroad for more than 1 year and has the permission from the head of his/her CAA club to take the examination.

## 2.6 Obligatory clothing for CAA examinations

For all Kyu grades and also during the 1<sup>st</sup> Dan-Examinations: white keikogi, white belt. For other Dan grades: white keikogi, black belt, hakama.

# Article 3 CAA Tutorials System

## 3.1 The concept definition

3.1.1 The Tutorials System is the necessary structure for Aikido development within CAA.

3.1.2 There are different types of CAA Tutorials:

- **CAA National Tutorials (CAA NT)** given by CAA TC Director, including two aikido schools: Summer and Winter and CAA Shidosha-Kai tutorials
- CAA Tutorials lead by foreign teachers chosen by CAA TC (**Foreign Teachers' Tutorials (CAA FTT)**)
- **CAA Regional Tutorials (CAA RT)** of Czech teachers lead by CAA Shidosha-Kai members (see CAA TR) advertised on the forms of CAA TC "Request for a Regional Tutorial", which is mailed to the heads of CAA clubs.

## 3.2 CAA National and Regional Tutorials

3.2.1 CAA Tutorials (National or Regional) are organized by one (or more) clubs under the name of CAA and in co-ordination with CAA TC.

3.2.2 CAA NT and CAA FTT are planned one year in advance (before Winter-School) and have priority to any other activities. No other activity (like Private Stage or Regional Tutorial) is allowed one week before and one week after unless an exception has been granted by CAA TC.

3.2.3 CAA RT are planned long enough in advance in accordance with CAA NT and CAA FTT Programme. There is not allowed to hold any other action (private tutorials) one week before and one week after in the region unless an exception has been granted by CAA TC.

## 3.3 Administration of CAA-Tutorials

3.3.1 CAA TC sends in advance Programme of NT, FTT and RT of CAA for the particular year to the heads of clubs. This programme may be continuously updated (namely CAA RT programme).

3.3.2 The TC Secretary co-ordinates the dates and sends the information to CAA TC Director.

- 3.3.3 The programme plan is usually made during Winter and Summer-Schools and after coordinating all the dates with teachers in question it is approved by CAA TC and published.
- 3.3.4 The CAA clubs are free to choose from the Czech teachers of CAA RT listed on the form *“Request for a CAA RT”* and they can arrange a suitable date with him/her. Forms which are filled in and sent in time to the CAA TC Secretary give information to the CAA TC which is necessary for making out and updating the list of all CAA Tutorials.
- 3.3.5 Incomes and costs related to CAA Tutorials are the matter of agreements within CAA ER, which are published as *Supplement no. 3 / Financial Agreement – CAA Tutorials*.

### **3.4 Other Activities**

- 3.4.1 Information about other activities organized by any CAA club, like private stages of Czech as well as foreign CAA teachers or demonstrations clearly declared as CAA club actions are obligatory to be sent in written form in advance by the head of clubs to CAA TC Secretary.
- 3.4.2 These activities have to observe CAA activities and the rules for tutorials as mentioned in CAA TR.
- 3.4.3 Private tutorials and public performances held under the name of a CAA club require affirmation by CAA TC and have to be announced in advance. (If the CAA TR are observed, the permission is normally granted).
- 3.4.4 All teachers in any CAA club have to be CAA members, the foreign teachers at CAA Tutorials have to be members of Aikikai organizations (recognized by Hombu Dojo). CAA members are not allowed to teach in other clubs but CAA. An exception can be granted by CAA TC (e.g. opening of a new club which is going to become a CAA club within a short period).